

**2009-10**

**TALLMADGE HIGH SCHOOL**  
***Exam Schedule and Guidelines***

Guidelines:

- Exams are two hours. Students must remain in the class the entire two hours.
- Students are expected to take exams during the day and time scheduled. Failure to report for an exam may result in a zero for the missed exam.
- Authorization for a make-up exam may only come from the THS administration. Documentation for verification of the missed exam may be requested for review prior to authorization being granted.
- Exams may NOT be taken at an earlier date than denoted on the posted exam schedule.
- Students who are in the building, but not taking an exam, must report to the Library or the Rotunda. Students may not remain in the building without adult supervision.
- Students are not to be in the hall during the exam testing time.
- Students arriving early for the second exam period each day are not to arrive before 9:30.
- Lunch will be offered from 11:40 to 12:10 each day. After the lunch period, students must report to the Library, Gym, tutoring with a teacher, or an approved make-up exam if they are in the building.
- Students are not to go to the Tallmadge middle or elementary schools.
- January 15 is a teachers' Records Day. Students are not due at THS on this date. Classes will resume on Tuesday, January 19<sup>th</sup> following the Monday Martin Luther King, Jr. observance day. .

Schedule:

January 13, 2010	7:30 – 9:30	Block 2 Exam
	9:40 –11:40	Block 4 Exam
	11:40-12:10	Lunch
	12:45- 2:43	Make-up exam/Tutoring
January 14, 2009	7:30 – 9:30	Block 1 Exam
	9:40 –11:40	Block 3 Exam
	11:40-12:10	Lunch
	12:45- 2:43	Make-up Exam

